

June 11, 2003

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, June 17, 2003 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Heidi Pahl at MAG. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and marking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership of 12 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

<u>TENTATIVE AGENDA</u>		<u>COMMITTEE ACTION REQUESTED</u>
1.	<u>Call to Order</u>	
2.	<u>Call to the Audience</u>	2. For information.
	Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.	

3. Approval of Meeting Minutes of April 29, 2003
4. Status of MAG Interim Projections of Population, Housing and Employment by Municipal Planning Area (MPA) and Regional Analysis Zone for July 1, 2010, 2020, 2025 2030 and 2040

At the April 29, 2003 meeting of the MAG POPTAC MAG projections of population, housing and employment by MPA and RAZ for July 1, 2010, 2020, 2025, 2030 and 2040 were recommended for acceptance as interim projections. At the May 14, 2003 meeting of the MAG Management Committee, a concern was raised whether there was adequate water to support the interim projections. Based on this concern, the projections were recommended for acceptance only out to 2030.

Because of the question raised about water availability, on May 10, 2003, the Chair of the Management Committee transmitted a memo to committee members asking for a final review of the 2030 resident population and employment projections and input on whether water would impose a constraint on the 2030 projections. In response to the memo, input was received from one jurisdiction, and the MPA population projections for that jurisdiction were lowered. The Maricopa County projection was also lowered by an equivalent amount. Miscellaneous input was also received from a few jurisdictions that will be incorporated into the official projections that will be prepared once final Maricopa County population control totals are adopted by DES.

On June 11, 2003 the revised interim projections were accepted by the MAG Management Committee. These projections will be forwarded to the Regional Council for action on June 25, 2003.

3. For information, discussion and approval of the meeting minutes of April 29, 2003.
4. For information and discussion.

5. Preparation of DES County Projections

DES is currently awaiting the arrival of county to county migration data from Census 2000 to proceed with the preparation of draft resident population projections for counties in Arizona. At the June 6, 2003 meeting of the DES POPTAC, MAG staff expressed concern about the delay in the preparation of the projections and urged DES to move forward in their development as expeditiously as possible. DES staff indicated that a tentative schedule would be developed to indicate the length of time it would take for the county projections to be developed and approved from the receipt of the Census data. DES staff also indicated that they would solicit input from committee members on how much time would be required to review the draft projections, and based on this input prepare a timeline for discussion at the next meeting of the State POPTAC at the end of July. A status report will be provided.

6. Census 2000

Since the last meeting of the MAG POPTAC, the Census Bureau has released the 1% Public Use Microsample (PUMS) data for Arizona, and Summary File 4. A status report will be provided. Please see Attachment One.

7. Population Options for 2005

The MAG Management Subcommittee on 2005 Population Options has met over the past six months to explore a more cost effective option than conducting a full Special Census for preparing 2005 population figures to be used for distributing state-shared revenue. With the passage of Senate Bill 1209 this legislative session, cities and towns now have the option of using either a Census survey or a DES approved estimate in lieu of a Special Census for determining the 2005 population to be used for revenue-sharing. After considerable discussion and analysis, the

5. For information and discussion.

6. For information and discussion.

7. For information and discussion.

Subcommittee recommended that a Census Survey be conducted at a conference interval of 95 percent plus/minus 2 percent. Such a survey is estimated to cost \$9.4 million, which also includes the cost of a full count of population in Group Quarters and a homeless count. The Subcommittee will be meeting on June 13, 2003 to discuss additional issues associated with conducting the survey. A status report will be provided. Please see Attachment Two.

8. Building Permit Completion Status Report

Residential permit completions for the first quarter of Calendar Year 2003, were due on May 1, 2003. If you have not already provided these completions or the completions for the previous two quarters, please provide them to MAG as soon as possible.

Completions for the second quarter of 2003 ending June 30th are due to MAG as expeditiously as possible, but no later than July 15, 2003. The reason for this expedited schedule is to be able to provide DES with the residential completion data in accordance with its deadlines. Any data not provided to MAG by this time, may not be credited to the July 1, 2003 resident population. Please make arrangements with the appropriate officials to have the completions for this quarter ready in an expedited manner. Please see Attachment Three for status report on residential completions.

9. Preparation of July 1, 2003 Maricopa County Resident Population Update

This summer DES will begin collecting the data that will be used to determine the July 1, 2003 resident population for counties throughout the state. In July you will be receiving surveys requesting updates of your population in group quarters, and annexations; and MAG will be required to supply DES with residential permit completions. Once approved, the DES

8. For information and discussion.

9. For information and discussion.

Maricopa County update estimates become the control total from which MAG prepares July 1, 2003 municipality population updates. These updates are used to distribute \$23 million annually in lottery funds, to prepare financial plans, to determine municipal per capita water use targets and to set expenditure limitations where necessary. Please see Attachment Four.

10. Preparation of Maricopa County Hazard Mitigation Plan

The consulting firm URS has been retained by the Maricopa County Department of Emergency Management to assist in the preparation of a Maricopa County Hazard Mitigation Plan for all jurisdictions within Maricopa County. The plan will address both natural and human caused hazards and needs to be approved by the Federal Emergency Management Agency by November 2004.

Maricopa County has formed an advisory group of cities and towns to assist the consultant in providing local information for the development of this plan. We want to make sure that POPTAC members know the names of the contracts for their jurisdiction to facilitate the sharing of land use and projections data that the consultant requires for the project. A status report will be provided. Please see Attachment Five.

11. Regional Update

Members of the MAG POPTAC will be provided an opportunity to provide a status report on activities in their jurisdiction.

12. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC is scheduled for Tuesday July 15, 2003. The timing and need for the meeting will be discussed.

10. For information and discussion.

11. For information and discussion.

12. For information and discussion.